



Heritage Days 2012

Exhibitor's Rules and Regulations

Heritage Days Festival

Post Office Box 984 Cumberland, MD 21501-0984

301-722-0037

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Saturday, June 9 • 10 a.m. to 6 p.m.

Sunday, June 10 • 11 a.m. to 5 p.m.

You are invited to submit an application for space in the 44th Annual Heritage Days. We have a limited number of spaces available, so return your application immediately to insure consideration. We strive to maintain variety and quality and reserve the right to limit the number of each type of craft/product.

Heritage Days is the largest street festival within Allegany County, attracting nearly 15,000 people each year. The festival is held on the streets and sidewalks of the Washington Street Historic District, and Historic Downtown Cumberland. The festival is under management and leadership of the Heritage Days Festival Committee with the support of the Allegany County Convention & Visitor's Bureau, the Allegany County Commissioners and the City of Cumberland.

Heritage Days is scheduled RAIN OR SHINE so bring proper covering to protect your items in case of a shower. Be prepared to cover up and wait for the shower to end. THERE IS NO RAIN DATE FOR THE FESTIVAL.

REGISTRATION FEES: Your registration fee covers one space for both days. Arts and craft exhibitors fee is \$75.00 prior 4/01/12; after 4/01/12 fee is \$85.00. Display/Non Profit fee if NOT selling is \$50.00, if selling fee is \$75.00. A limited number of double spaces are available, mainly on side streets. If you are interested, please indicate on your registration form. Food vendors must request a separate application form.

ELECTRICITY: Electricity is available for \$20 for each electrical device (110V Only).

SET UP & TEAR DOWN: All exhibitors will set up on assigned spaces approximately 10' deep X 10' wide on the sidewalks as indicated. You are to furnish your own equipment...covered tables, chairs, stands, etc. You may set up anytime after 5 p.m. on Friday evening. Washington Street and Downtown Streets will be closed to traffic promptly at 9:30 a.m. Saturday and 10 a.m. on Sunday (with the exception of people attending church). All vehicles must be off the street at those times. Please have your booth frame, etc. off the street on Sunday evening.

****IMPORTANT**** No vehicles will be allowed in the festival area after festival opening or closing times. Vendors who bring their vehicles into the festival area in violation will not be invited to participate in future festivals! If you sell out, we wish you would stay and enjoy the festival. If you have to leave, you will have to hand carry your items out of the festival area. Please note our earlier closing hours as a concession to vendors wishes.

INFORMATION: There will be an Info Booth located near the library/courthouse area for all participants. YOU MUST stop there on Saturday morning to pick up your information packet. Please display your booth number prominently.

SECURITY: The area will be patrolled at night, but exhibitors are encouraged to remove items for their own protection.

PHOTOS: Please send 3 photos; one of your booth, one of your product and one of your workshop area showing work in progress of your item(s) and booth. No new vendors will be accepted without photos. Photos may be sent digitally. NOTE: Photos will not be returned.

SALES TAX: Personnel from the Maryland Sales Tax Division will issue each exhibitor who does not already have a Maryland Tax Number a temporary license to collect sales tax. It is our responsibility to furnish names and addresses to the Maryland Sales Tax office...it is YOUR responsibility to collect sales tax and send it to the tax office. Maryland Sale Tax is 6%.

TRADERS LICENSE: Artist and craftsmen are considered manufacturers and are not required to have a traders license. If you sell your craft...and some other craftsman's item...you are then required to have a traders license. (See Article 56, Section 33A, Annotated Code of Maryland.)

NON-ARTS AND CRAFTS VENDORS: The Committee reserves the right to classify your product as commercial if it is not crafted by the individual applying and attending. A limited number of "commercial vendors" are admitted to the festival each year. Locations for such vendors are restricted and are at the discretion of the Heritage Days Committee. Fee is \$150.00 for 10' x 10' space.

DRESS CODE: Regular clothing is acceptable, but we do hope you will dress appropriately, considering that the festival is held in a very historic residential section of town. NO CUTOFF JEANS, HALTER TOPS, TANK TOPS, etc.

WE WILL NOT PERMIT: (1) "Passing the hat," soliciting or petitioning is not permitted. Chances may be sold within your festival booth with prior approval of the Committee. You are responsible for abiding by all state laws concerning the selling of chances. (2) Arts and Crafts Booths may NOT sell food EXCEPT baked goods by special approval of the Coordinator. (3) Beverages are sold ONLY by food booths.

DECORATION PRIZES: Special ribbons and cash prizes will be awarded for arts & crafts booth decorations. Grand Prize: \$100; honorable mention: \$50. Judging will take place Saturday.

HOTEL/MOTEL/CAMPGROUND: Information is available at the Allegany County Convention and Visitor's Bureau concerning lodging and attractions in our area. Call 1-800-425-2067 or www.mdmountaininside.com.

DEADLINES: No applications will be considered after May 31, 2012.

REFUNDS: Refunds will be given to withdrawals prior to May 31, 2012 with a \$20.00 handling fee deducted. NO REFUNDS WILL BE GIVEN AFTER JUNE 1, 2012.

DEMONSTRATIONS: If you will be demonstrating your craft, please indicate on your application.

<p>RETAIN THIS PORTION OF THE APPLICATION FOR FUTURE REFERENCE</p>
