



Heritage Days 2008

Exhibitors' Rules and Regulations

Heritage Days Festival
Post Office Box 6349 • Cumberland, MD 21501-6349

(301) 722-0037

www.heritagedaysfestival.com

TIME: Saturday, June 14..10 a.m. to 6 p.m. • Sunday, June 15...11 a.m. to 5 p.m.

You are invited to submit an application for space in the 40th Annual Heritage Days. We have a limited number of spaces available, so return your application immediately to insure consideration. We strive to maintain variety and quality and reserve the right to limit the number of each type of craft/product.

Heritage Days is the largest street festival within Allegany County, attracting nearly 25,000 people each year. The festival is held on the streets and sidewalks of the Washington Street Historic District, Historic Downtown Cumberland, and Canal Place Plaza. The festival is under management and leadership of the Heritage Days Festival Committee with the support of the Allegany County Convention & Visitor's Bureau, the Allegany County Commissioners and the City of Cumberland.

Heritage Days is scheduled RAIN OR SHINE so bring proper covering to protect your items in case of a shower. Be prepared to cover up and wait for the shower to end. THERE IS NO RAIN DATE FOR THE FESTIVAL.

REGISTRATION FEES: Your registration fee covers one space for both days. Electricity is available for \$20 for each electrical device. Pay electrical charge with your registration. Arts and craft exhibitors fee is \$70 and food vendors are \$75. If classified as commercial, fee will be \$150. A limited number of double spaces are available, mainly on side streets. If you are interested, please indicate on your registration form. Food vendors must request a separate application form.

SET UP & TEAR DOWN: All exhibitors will set up on assigned spaces approximately 10' deep X 10' wide on the sidewalks as indicated. You are to furnish your own equipment...covered tables, chairs, stands, etc. You may set up anytime after 5 p.m. on Friday evening. Washington Street and Downtown Streets will be closed to traffic promptly at 9:30 a.m. Saturday and 10 a.m. on Sunday (with the exception of people attending church). All vehicles must be off the street at those times. Please have your booth frame, etc. off the street on Sunday evening. The clean up crew will dispose of anything left on the street Monday morning.

****IMPORTANT**** No vehicles will be allowed in the festival area after festival opening or closing times. Vendors who bring their vehicles into the festival area in violation will not be invited to participate in future festivals! If you sell out, we wish you would stay and enjoy the festival. If you have to leave, you will have to hand carry your items out of the festival area. Please note our earlier closing hours as a concession to vendors wishes.

INFORMATION: There will be an Info Booth located near the library/courthouse area for Washington Street participants. YOU MUST stop there on Saturday morning to pick up your information packet.

SECURITY: The area will be patrolled at night, but exhibitors are encouraged to remove items for their own protection.

NEW VENDOR: If this is your first time applying - please send 3 photos; one of your booth, one of your product and one of your workshop area showing work in progress of your item(s) and booth. No new vendors will be accepted without photos. NOTE: Photos will not be returned.

SALESTAX: Personnel from the Maryland Sales Tax Division will issue each exhibitor who does not already have a Maryland Tax Number a temporary license to collect sales tax. It is our responsibility to furnish names and addresses to the Maryland Sales Tax office...it is YOUR responsibility to collect sales tax and send it to the tax office. Maryland Sales tax, effective 1/3/08, is 6%.

TRADERS LICENSE: Artist and craftsmen are considered manufacturers and are not required to have a traders license. If you sell your craft...and some other craftsman's item...you are then required to have a traders license. (See Article 56, Section 33A, Annotated Code of Maryland.)

ARTS AND CRAFTS VENDORS: The Committee reserves the right to classify your product as commercial if it is not crafted by the individual applying and attending.

NON-ARTS AND CRAFTS VENDORS: A very limited number of "commercial vendors" are admitted to the festival each year. Locations for such vendors are restricted and are at the discretion of the Heritage Days committee.

DRESS CODE: Regular clothing is acceptable, but we do hope you will dress appropriately, considering that the festival is held in a very historic residential section of town. NO CUTOFF JEANS, HALTER TOPS, TANK TOPS, etc.

WE WILL NOT PERMIT: (1) "Passing the hat," soliciting or petitioning is not permitted. Chances may be sold within your festival booth with prior approval of the Committee. You are responsible for abiding by all state laws concerning the selling of chances. (2) Arts and Crafts Booths may NOT sell food EXCEPT baked goods by special approval of the Coordinator. (3) Beverages are sold ONLY by food booths.

DECORATION PRIZES: Special ribbons and cash prizes will be awarded for arts & crafts booth decorations. Grand Prize: \$70; honorable mention: \$50. Judging will take place Saturday.

HOTEL/MOTEL/CAMPGROUND: Information is available at the Allegany County Convention and Visitor's Bureau concerning lodging and attractions in our area. Call 1-800-425-2067 or www.mdmountainside.com.

DEADLINES: If you are a returning vendor and you wish to remain in the same location, your application must be received by April 1st. No applications will be considered after May 31, 2008.

REFUNDS: Refunds will be given to withdrawals prior to May 31, 2008 with a \$20.00 handling fee deducted. NO REFUNDS WILL BE GIVEN AFTER JUNE 1, 2008.

DEMONSTRATIONS: If you will be demonstrating your craft, please indicate on your application.

<p>RETAIN THIS PORTION OF THE APPLICATION FOR FUTURE REFERENCE</p>



Heritage Days

June 14-15, 2008

Exhibitors' Application

Business Name (if applicable) _____

Contact Person (please print) _____

Address _____

City/State _____ Zip Code _____

Phone# (_____) _____ cellphone# _____

Email address _____

Maryland Sales tax # _____ (If you do not have a MD tax #, a temporary license will be issued to you)

MEDIA: Check only one box from below for judging & program listing.

- | | | | | |
|--|---|---|---|--|
| <input type="checkbox"/> Basketry | <input type="checkbox"/> Glass | <input type="checkbox"/> Painting-Acrylics | <input type="checkbox"/> Pottery/Ceramics | <input type="checkbox"/> Woodworking-Decoys |
| <input type="checkbox"/> Decorative Painting | <input type="checkbox"/> Jewelry | <input type="checkbox"/> Painting-Oils | <input type="checkbox"/> Pre-cast Molds | <input type="checkbox"/> Woodworking - Misc. |
| <input type="checkbox"/> Drawing | <input type="checkbox"/> Leather | <input type="checkbox"/> Painting - Watercolors | <input type="checkbox"/> Printmaking | <input type="checkbox"/> Woodworking - Furniture |
| <input type="checkbox"/> Fibers | <input type="checkbox"/> Misc. | <input type="checkbox"/> Photography | <input type="checkbox"/> Sculpture | <input type="checkbox"/> Toys |
| <input type="checkbox"/> Mixed Media | <input type="checkbox"/> Pottery/Ceramics | | <input type="checkbox"/> Food - not for consumption | |
| <input type="checkbox"/> Flowers | <input type="checkbox"/> Metal Work | | at festival | |

I will demonstrate: Yes No _____

Explain In Detail: (i.e., Painting-Oils) _____

If this is your first time applying - please send 3 photos of your item(s) your workshop area and your booth for assistance in consideration. NOTE: Photos will not be returned.

I wish to reserve space for: (Limit one space per exhibitor, unless prior approval)

Registration Fee: \$70 _____ Arts & Crafts

Electric: (what kind of appliance) 110V _____
(\$20 per electrical device, payable with registration)

Please state width and length of your display/tent _____

Because of the trees on Washington Street we need to know the height of your display/tent _____

If you have a special request regarding placement, we need to receive your application and request no later than April 1st, so we will have adequate time to consider your request.

I have read, understand and agree to the general conditions stated herein for entry to this show. I hereby agree the sponsors or any other association of the Festival is not responsible for personal injuries, loss or damage of my property.

Signature _____ Date _____

FOR OFFICE USE ONLY

Date Received: _____ Check #: _____ Photo's: _____ Rec'd.: _____

Electricity: _____ # of appliances: _____ Payment Rec'd.: _____

Demonstrate: _____



FEES:

Application Fee	\$	_____	\$70.00 for two days - Arts & Crafts
Electrical Fee	\$	_____	\$20.00 per appliance
Total Amount	\$	_____	

Make check/money order payable to Heritage Days.

BEFORE MAILING:

- Have you filled application out completely?
- Is check/money order for full amount included?
 - Have you included your photos?

**39th Annual
Heritage Days Festival**

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