



Heritage Days Festival

P. O. Box 984
Cumberland, MD 21501-0984
301-722-0037
www.heritagedaysfestival.com

2017 HERITAGE DAYS DISPLAY/NON PROFIT GUIDELINES

- Registration Fee** \$50 per space if display/ non-profit and not selling. \$75.00 for display/non profit and selling
Spaces are 10' x 10', larger spaces require additional fees and approval. Only items relating to your display may be sold. NO food, drinks, or arts/crafts may be sold in display/non-profit booths.
Electric charge: \$20 per electrical device used. Electric is not available for one day only.
- Set-Up:** Exhibitors will set up on assigned spaces as indicated on the brick areas. YOU are to furnish your own equipment, COVERED tables, chairs, stands, etc. You may set up anytime AFTER 5:30 p.m. on Friday evening. VEHICLES MAY DRIVE ON ONLY THE DARK BROWN FIRE BRICKS TO UNLOAD THEIR VEHICLES AT THEIR SPACE...UNLOAD, THEN IMMEDIATELY MOVE YOUR CAR TO SOME OTHER PARKING AREA. (Bring someone with you to watch your things while you park elsewhere, then return to set up.)
- Information & Protection** The main information booth is located in front of the courthouse on Washington St. Please stop there on Saturday morning to pick up your information packet. The area will be patrolled at night, but exhibitors are encouraged to remove items for their own protection.
- Sales Tax:** If you sell anything, the Maryland Sales Tax Office will issue each exhibitor who does not already have a MD Tax Number a temporary license to collect sales tax. EACH EXHIBITOR IS THEN LIABLE FOR THE TAX COLLECTED AND WILL BE FURNISHED WITH INFORMATION CONCERNING METHOD OF REMITTANCE TO THE STATE. It is OUR RESPONSIBILITY to furnish names and addresses to the tax office...it is the EXHIBITORS' RESPONSIBILITY to collect the tax and send it to the tax office. Please note: MD sales tax is 6%.
- Traders License:** A trader's license is required for persons selling items they do not make or manufacture themselves. Non-profit organizations are exempt. (See article 56, Section 33A of the Annotated Code of Maryland.)
- Dress Code:** This is the 49th annual HERITAGE DAYS celebration. Regular clothing is acceptable, but we do hope that you will join the festivities and dress appropriately.
- Deadlines:** If you are a returning vendor and you wish to remain in the same location, your application must be received by April 1st, 2017. No applications will be considered after May 31st.
- Refunds:** Refunds will be given to withdrawals prior to May 31, 2017 with a \$20 handling fee deducted. NO REFUNDS WILL BE GIVEN AFTER JUNE 1, 2017.

We Will Not Permit:

1. "Passing the Hat," Soliciting or petitioning is NOT permitted.
2. Arts & Crafts booths and DISPLAY booths may NOT sell food EXCEPT baked goods by special approval.
3. Beverages are sold ONLY by food booths. Arts & Crafts booths and DISPLAY BOOTHS are not permitted to sell beverages.
4. Beverages may not be given out for free without clearance by festival committee